



# INVITATION TO TENDER

The **Botswana Energy Regulatory Authority (BERA)** - (hereinafter referred to as "the Authority") has been established under the BERA Act, 2016 (No 13 Of 2016) (hereinafter referred to as "the Act") for the regulation of the energy sector in Botswana, The Authority is responsible for providing an efficient regulatory framework for the regulated sector in accordance with the Botswana Energy Regulatory Authority Act.

In line with Section 76 of the Public Procurement Act of 2021 Act No 24, the following tenders are reserved for 100% citizen-owned companies. The following applies to the three tenders below:

- The procurement method is Open domestic bidding.
- The tender evaluation shall follow the Least Cost Evaluation Method.

**Tender number: 0004/2024-2025**

**PROCUREMENT OF EXTERNAL AUDIT SERVICES FOR A PERIOD OF THIRTY-SIX (36) MONTHS**

Procuring entity – BERA Finance Department

Eligible companies should be in possession of **PPRA Code: Code 314:** Finance Related Services **Sub Code 06:** Auditing Services. The codes are to be verified online.

**Tender number: 0002/2024-2025**

**PROVISION OF DEDICATED INTERNET ACCESS AND MPLS FIBRE NETWORK CONNECTION FOR A PERIOD OF THIRTY-SIX (36) MONTHS**

Procuring entity – BERA IT Department

Eligible companies should be in possession of **PPRA Code: 118** ICT Telecommunications Services, **Sub-code 05** – Installation and Maintenance of Telecommunication equipment and system And **Code: 120** ICT Technical Support Services, **Sub-Code: 07** Internet Services

**Tender number: 0003/2024-2025**

**PROVISION OF EMPLOYEE WELLNESS PROGRAM/ SERVICES FOR A PERIOD OF TWENTY-FOUR (24) MONTHS**

**Code 317;** Other Consultancy Services **Subcode; 07** Health consultancy services

**Code 134;** Health services **Sub-Code 03** Psychosocial or 06 Psychosocial

**Code 145;** Safety, Health, and Environmental services **Sub code 01.** Occupational Health and Safety

In line with the government's initiative to support citizen-owned companies, the following citizen economic empowerment schemes shall be considered for evaluation and award:

- Local Procurement Scheme (LPS)
- Citizen Economic Empowerment Programme (CEEP)
- Economic Diversification Drive (EDD)

1. Interested companies may purchase the tender documents at a non-refundable deposit of P500.00 payable by cash or bank-guaranteed cheque made out in Favor of the Botswana Energy Regulatory Authority. Youth-owned companies will pay half the price which is P250.00.

Companies are advised to email proof of payment to [tenders@bera.co.bw](mailto:tenders@bera.co.bw) with a copy to [onkutule.mafule@bera.co.bw](mailto:onkutule.mafule@bera.co.bw) who shall send the complete tender document by email.

**Bank details for EFT payments**

<b>ACCOUNT NAME:</b>	Botswana Energy Regulatory Authority
<b>BANK NAME:</b>	ABSA Bank Botswana LTD
<b>ACCOUNT NUMBER:</b>	1026840
<b>BRANCH CODE:</b>	002
<b>REFERENCE:</b>	Company name and Tender number

2. A two-envelope procedure will be followed in evaluating all three tenders. More details on the method are contained in the tender documents.
3. Enquiries relating to this tender may be addressed to [tenders@bera.co.bw](mailto:tenders@bera.co.bw) with a copy to [onkutule.mafule@bera.co.bw](mailto:onkutule.mafule@bera.co.bw) at least five (5) working days before tender closing date.
4. **CLOSING DATE**  
Responses shall be submitted in sealed envelopes not later than **1000hrs** on the **14<sup>th</sup> June 2024** and shall be delivered by hand to the following address;

**Botswana Energy Regulatory Authority**  
Plot 111 Millenium Office Park  
**Gaborone**